

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 25-10-2016

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 27/10/2016 at 3.00 P.M. in Principal Chamber to discuss the following agenda.

Agenda:

- 1. Career Guidance
- 2. Sports & Cultural Events
- 3. NSS Programs
- 4. Project Reviews
- 5. Feedback on Teacher & Curriculum
- 6. Industrial Visits
- 7. Paper Publications
- 8. Review on Course file
- 9. Awareness program on Women Empowerment
- 10. Competitive exams coaching
- 11. Awareness program on don't use Plastic
- 12. Alumni meeting
- 13. Internships
- 14. Any other matter with the permission of the chair

PRINCIPAL

IDEAL INSTITUTE OF TECHNOLOGY

Vidyutnagar, KAKINADA

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1.81
2	S Nazeer Ahmed	HOD – CE	éw
3	Ch Vinod kumar	HOD – EEE	an mid lama
4	R Vijaya Lakshmi	HOD - ME	Chronid lamas
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Atour
6	MSRS Prasad	HOD - CSE	MSM
7	Dr. K Srihari Varma	HOD - H & BS	Khi H aur 9
8	Dr. Ch VVSN Murthy	OIE	Cly
9	G Kasiyya	HOD – Physical Education	- Committee
10	GVK Varma	Administrative Officer	-Csa-e
- 11	Ch V Prakash	NSS Officer .	Ch. V. Milion



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 28-10-2016

MINUTES OF MEETING

The CAC meeting was held on 27.10.2016 at 3.00 P.M. in Principal Chamber

Resolutions:

- 1. It is resolved to conduct Career Guidance coaching for IV year students.
- 2. It is resolved to conduct Sports events in the month of December & Cultural events in the month of January 2017
- 3. It is resolved to conduct NSS Programs in January 2017.
- 4. It is resolved to conduct Project Reviews in the months of December, January and February.
- 5. It is resolved to take Feedback on Teachers & Curriculum from the students at the end of the Semester.
- 6. It is resolved to send the students to visit Industries/Companies as part of awareness.
- 7. It is resolved to every faculty member should publish at least one Paper Publication in reputed Journals.
- 8. It is resolved to complete the syllabus 10 days before commencement of the Semester End exams.
- 9. It is resolved to conduct Awareness program on "Women Empowerment" in the month of November.
- 10. It is resolved to conduct Competitive exams coaching like GATE for IV year students.
- 11. It is resolved to conduct awareness program on "Don't use Plastic" in the college premises i.e. No Plastic Zone.
- 12. It is resolved to conduct "Alumni meeting" in the month of January 2017.
- 13. It is resolved to send the students to the various Companies/Industries for Internships.

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1.8
2	S Nazeer Ahmed	HOD – CE	Que .
3	Ch Vinod kumar	HOD – EEE	ch vinod Kuma
4	R Vijaya Lakshmi	HOD - ME	RV
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Alange
6	MSRS Prasad .	HOD - CSE	Meson
7	Dr. K Srihari Varma	HOD – H & BS	OKh Hauv P
8	Dr. Ch VVSN Murthy	OIE	Cly
9	G Kasiyya	HOD – Physical Education	- Commo
10	GVK Varma .	Administrative Officer	Can.
11	Ch V Prakash	NSS Officer	Ch.v. proton



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Date: 21-02-2017

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 22/02/2017 at 3.00 P.M. in Principal Chamber to discuss the following agenda.

Agenda:

- 1. Syllabus Coverage and Students attendance
- 2. Project Reviews
- 3. Faculty Development Programs
- 4. Campus Placements
- 5. Feed back on Teacher & Curriculum
- 6. Review on Guest lectures, Seminars and Workshops
- 7. NSS Programs
- 8. Result Analysis
- 9. Any other matter with the permission of the chair

PRINCIPAL

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1:8
2	S Nazeer Ahmed	HOD – CE	Ew .
3	Ch Vinod kumar	HOD – EEE	Ch Vinod Cums
4	R Vijaya Lakshmi	HOD - ME	Ry
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Alcenno
6	MSRS Prasad	HOD - CSE	MSM
7.	Dr. K Srihari Varma	HOD – H & BS	. OKh st sour 9
8	Dr. Ch VVSN Murthy	OIE	Cly
9	G Kasiyya	HOD – Physical Education	- Comeb
10	GVK Varma	Administrative Officer	Csa a).
11	Ch V Prakash	NSS Officer	Chiv. Mton.



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Date: 23-02-2017

MINUTES OF MEETING

The CAC meeting was held on 22.02.2017 at 3.00 P.M. in Principal Chamber

Resolutions:

- 1. Review the Syllabus Coverage and Students attendance. It is resolved to complete the syllabus 10 days before commencement of the Semester End examinations and every student must have 75% attendance to appear the Semester End examinations.
- 2. It is resolved to conduct a Project Exhibition with the completed Project Models.
- 3. It is resolved to conduct Faculty Development Programs in the month of April/May.
- 4. It is resolved to concentrate on the pending eligible students to improve Campus Placements.
- 5. It is resolved to take feedback on Teacher & Curriculum from the students
- 6. It is resolved to ECE Department to conduct a workshop in the month of March
- 7. It is resolved to prepare a report on the conducted NSS Programs and submit to the University.
- 8. It is resolved to improve the results after review of the previous semester Result Analysis.

Members Present:

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1.8
2	S Nazeer Ahmed	HOD – CE	60
3	Ch Vinod kumar	HOD – EEE	On reinod Kame
4	R Vijaya Lakshmi	HOD - ME	RIVE
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Alano
6	MSRS Prasad	HOD - CSE	Msn
7	Dr. K Srihari Varma	HOD-H&BS (the * aur &
8 .	Dr. Ch VVSN Murthy	OIE	Ch
9	G Kasiyya	HOD – Physical Education	(2000)
10	GVK Varma	Administrative Officer	Csad
11	Ch V Prakash	NSS Officer	Chivitation.



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 27-10-2017

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 31-10-2017 at 3.00 P.M. in Principal Chamber to discuss the following agenda.

Agenda:

- 1. Career Guidance
- 2. Project Reviews
- 3. Alumni meeting
- 4. Awareness program on Women Empowerment
- 5. Sports & Cultural Events
- 6. NSS Programs
- 7. Feedback on Teachers & Curriculum
- 8. Competitive exams coaching
- 9. Internships
- 10. Industrial Visits
- 11. Paper Publications
- 12. Review on workshops conducted
- 13. Any other matter with the permission of the chair

PRINCIPAL

IDEAL INSTITUTE OF TECHNOLOGY

Vidyutnagar, KAKINADA

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1:81
2	S Nazeer Ahmed	HOD – CE	(ew)
3	Ch Vinod kumar	HOD – EEE	Christ Kermag
4	R Vijaya Lakshmi	HOD - ME	Pwl
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Alexan
6	MSRS Prasad	HOD - CSE	Ms/2
7	Dr. K Srihari Varma	HOD – H & BS	Okhi de au v P
8	Dr. Ch VVSN Murthy	OIE	(W)
. 9	G Kasiyya	HOD – Physical Education	(((((((((((((((((((
10	GVK Varma	Administrative Officer	(Said
11	Ch V Prakash	NSS Officer	Ch.v. man.



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 01-11-2017

MINUTES OF MEETING

The CAC meeting was held on 31-10-2017 at 3.00 P.M. in Principal Chamber

Resolutions:

- 1. It is resolved to conduct Career Guidance coaching for IV year students.
- 2. It is resolved to conduct Project Reviews in the months of December, January and February.
- 3. It is resolved to conduct "Alumni meeting" in the month of January 2018.
- 4. It is resolved to conduct Awareness program to all the girl students on "Women · Empowerment" in the month of November.
- 5. It is resolved to conduct Sports events in the month of December & Cultural events in the month of January 2018
- 6. It is resolved to conduct NSS Programs in January 2018.
- 7. It is resolved to take Feedback on Teachers & Curriculum from the students.
- 8. It is resolved to conduct Competitive exams coaching like GATE for IV year students.
- 9. It is resolved to send the students to the various Companies/Industries for Internships.
- 10. It is resolved to send the students to visit Industries/Companies as part of awareness.
- 11. It is resolved to every faculty member should publish at least one Paper Publication in reputed Journals.
- 12. Appreciated ECE Department for Conducting Workshop on 08-09-2017, ME & EEE Departments for Conducting Workshops on 16-09-2017 in well organized manner.

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1.81
2	S Nazeer Ahmed	HOD – CE	(EW)
3	Ch Vinod kumar	HOD – EEE	Change of Vames
4	R Vijaya Lakshmi	HOD - ME	Chr Winod Kerman
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Atrusa
6	MSRS Prasad	HOD - CSE	MSr
7	Dr. K Srihari Varma	HOD – H & BS	Khi st sur e
8	Dr. Ch VVSN Murthy	OIE	Chr
9	G Kasiyya	HOD – Physical Education	- Torondo
10	GVK Varma	Administrative Officer	God.
11	Ch V Prakash	NSS Officer	Ch.V. Maylor



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 26-02-2018

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 27-02-2018 at 3.00 P.M. in Principal Chamber. All the members shall attend without fail.

Agenda:

- 1. Syllabus Coverage and Students attendance
- 2. Campus Placements
- 3. Project Reviews
- 4. Feed back on Teacher & Curriculum
- 5. Faculty Development Programs
- 6. Review on Guest lectures and Workshops
- 7. Result Analysis
- 8. NSS Programs
- 9. Any other matter with the permission of the chair

PRINCIPAL

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	7-81
2	S Nazeer Ahmed	HOD – CE	(in)
3	Ch Vinod kumar	HOD – EEE	Ch- Winod Kamag
4	R Vijaya Lakshmi	HOD - ME	Procle
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Alaun
6	MSRS Prasad	HOD - CSE	MSK
7	Dr. K Srihari Varma	HOD – H & BS	OKM st all 1 8
8	Dr. Ch VVSN Murthy	OIE	Clus
9	G Kasiyya	HOD – Physical Education	- Common
10	GVK Varma	Administrative Officer	Cseary
11	Ch V Prakash	NSS Officer	Ch.v. Meters



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Date: 01-03-2018

MINUTES OF MEETING

The CAC meeting was held on 27-02-2018 at 3.00 P.M. in Principal Chamber

Resolutions:

- 1. Review the Syllabus Coverage and Students attendance. It is resolved to complete the syllabus one week before commencement of the Semester End examinations and every student must have 75% attendance to appear the Semester End examinations.
- 2. It is resolved to concentrate on the pending eligible students to improve Campus Placements.
- 3. It is resolved to conduct a Project Exhibition with the completed Project Models.
- 4. It is resolved to take feedback on Teachers & Curriculum from the students.
- 5. It is resolved to conduct Faculty Development Programs in the month of April/May.
- 6. Appreciated Civil Department for Conducting two days Workshop on 18-12-2017 & 19-12-2017 in well organized manner.
- 7. It is resolved to improve the results after review of the previous semester Result Analysis
- 8. It is resolved to prepare a report on the conducted NSS Programs and submit to the University.

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1-8
2	S Nazeer Ahmed	HOD – CE	(ou)
3	Ch Vinod kumar	HOD – EEE	Charinad Vun
4	R Vijaya Lakshmi	HOD - ME	Charinad Kuman
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Atrumo
6	MSRS Prasad	HOD CSE	More
7	Dr. K Srihari Varma	HOD – H & BS	OKhi # aw P
8	Dr. Ch VVSN Murthy	OIE	CUY
9	G Kasiyya	HOD – Physical Education	- Companio
10	GVK Varma .	Administrative Officer	Clare
11	Ch V Prakash	NSS Officer	Ch. V. gretan.



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 25-10-2018

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 26-10-2018 at 3.00 P.M. in Principal Chamber. All the members shall attend without fail.

Agenda:

- 1. Career Guidance
- 2. Sports & Cultural Events
- 3. NSS Programs
- 4. Project Reviews
- 5. Feedback on Teacher & Curriculum
- 6. Industrial Visits
- 7. Paper Publications
- 8. Review on Course file
- 9. Awareness program on Women Empowerment
- 10. Competitive exams coaching
- 11. Alumni meeting
- 12. Internships
- 13. Any other matter with the permission of the chair

PRINCIPAL

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	128/
2	S Nazeer Ahmed	HOD – CE	éw
3	Ch Vinod kumar	HOD – EEE	Ch. Vinad Kermaj
4	R Vijaya Lakshmi	HOD - ME	Rr.L
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Afana
6	MSRS Prasad	HOD - CSE	Mer
7	Dr. K Srihari Varma	HOD-H&BS (Khi # dive
8	Dr. Ch VVSN Murthy	OIE	Ch
9	G Kasiyya	HOD – Physical Education	- Grando
10	GVK Varma	Administrative Officer	Cse 9
11	Ch V Prakash	- NSS Officer	Ch. Variation



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 27-10-2018

MINUTES OF MEETING

The CAC meeting was held on 26-10-2018 at 3.00 P.M. in Principal Chamber

Resolutions:

- 1. It is resolved to conduct Career Guidance coaching for IV year students.
- 2. It is resolved to conduct Sports events in the month of December & Cultural events in the month of January 2019
- 3. It is resolved to conduct NSS Programs in January 2019.
- 4. It is resolved to conduct three times Project Reviews in the months of December, January and February.
- 5. It is resolved to take Feedback on Teacher & Curriculum from the students.
- 6. It is resolved to send the students to visit Industries/Companies as part of awareness.
- 7. It is resolved to every faculty member should publish at least one Paper Publication in reputed Journals.
- 8. It is resolved to complete the syllabus 20 days before commencement of the Semester End exams.
- 9. It is resolved to conduct Awareness program on "Women Empowerment" in the month of November.
- 10. It is resolved to conduct Competitive exams coaching like GATE for IV year students.
- 11. It is resolved to conduct "Alumni meeting" in the month of January 2019.
- 12. It is resolved to send the students to the various Companies/Industries for Internships.

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal _	1:88
2	S Nazeer Ahmed	HOD – CE	(ew)
3	Ch Vinod kumar	HOD – EEE	Ch-Dignord Wright
4	R Vijaya Lakshmi	HOD - ME	Ch-vind Kumon
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Alcurul
6	MSRS Prasad	HOD - CSE	Men
7	Dr. K Srihari Varma	HOD-H&BS	Khi st sur P
8	Dr. Ch VVSN Murthy	OIE	Chy
9	G Kasiyya	HOD – Physical Education	- Comois
10	GVK Varma	Administrative Officer	Carl
11	Ch V Prakash	NSS Officer	Ch. V. Anten

Principal
IDEAL INSTITUTE OF TECHNOLOGY

Vidyutnagar, KAKINADA



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 26-02-2019

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 28-02-2019 at 3.00 P.M. in Principal Chamber. All the members shall attend without fail.

Agenda:

- 1. Syllabus Coverage and Students attendance
- 2. Project Reviews
- 3. Faculty Development Programs
- 4. Campus Placements
- 5. Feed back on Teacher & Curriculum
- 6. Review on Guest lectures, Seminars and Workshops
- 7. NSS Programs
- 8. Result Analysis
- 9. Any other matter with the permission of the chair

PRINCIPAL

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal -	7-8
2	S Nazeer Ahmed	HOD – CE	(QU)
3	Ch Vinod kumar	HOD – EEE	Ch-Digned Kum -
4	R Vijaya Lakshmi	HOD - ME	Ch-Denod Kumas
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Alana
6	MSRS Prasad	HOD - CSE	MSR
7	Dr. K Srihari Varma	HOD – H & BS	Khi st ou 5 3
8	Dr. Ch VVSN Murthy	OIE	COS.
9	G Kasiyya	HOD – Physical Education	- Como
10	GVK Varma	Administrative Officer	Elevi
11	Ch V Prakash	NSS Officer	Ch. V. poken



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 01-03-2019

MINUTES OF MEETING

The CAC meeting was held on 28-02-2019 at 3.00 P.M. in Principal Chamber

Resolutions:

- 1. Review the Syllabus Coverage and Students attendance. It is resolved to complete the syllabus 15 days before commencement of the Semester End examinations and every student must have 75% attendance to appear the Semester End examinations.
- 2. It is resolved to conduct a Project Exhibition with the completed Project Models.
- 3. It is resolved to conduct Faculty Development Programs in the month of April/May.
- 4. It is resolved to concentrate on the pending eligible students to improve Campus Placements.
- 5. It is resolved to take feedback on Teacher & Curriculum from the students
- Appreciated all departments for conducting Workshops in well organized manner Civil Department one day Workshop on 12-12-2018 and two days Workshop on 05-01-2019 & 06-01-2019
 - EEE Department one day Workshops on 14-12-2018, 06-01-2019 and 18-02-2019 ECE Department two days Workshop on 07-01-2019 & 08-01-2019 and one day Workshop on 18-02-2019
 - CSE Department one day Workshops on 07-12-2018 and 22-01-2019 two days Workshops on 11-12-2018 & 12-12-2018, 24-01-2019 & 25-01-2019.
- 7. It is resolved to prepare a report on the conducted NSS Programs and submit to the University.
- 8. It is resolved to improve the results after review of the previous semester Result Analysis.

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1-81
2	S Nazeer Ahmed	HOD – CE ·	Ew
3	Ch Vinod kumar	HOD – EEE	Ch-Dinod Kuma
4	R Vijaya Lakshmi	HOD - ME	Ravil
5	Bh VSRK Ayyappa Kumar	HOD - ECE	Atema
6	MSRS Prasad	HOD - CSE	Men
7	Dr. K Srihari Varma	HOD-H&BS (Shi sou ve
8	Dr. Ch VVSN Murthy	OIE	Cus
9 .	G Kasiyya	HOD – Physical Education	- Comp
. 10	GVK Varma	Administrative Officer	Gesel
.11	Ch V Prakash	NSS Officer	Chiv. Oreston,



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 29-10-2019

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 31/10/2019 at 3.00 P.M. in Principal Chamber. All the members shall attend without fail.

Agenda:

- 1. Career Guidance
- 2. Alumni meeting
- 3. Sports & Cultural Events
- 4. NSS Programs
- 5. Project Reviews
- 6. Feedback on Teacher & Curriculum
- 7. Industrial Visits
- 8. Paper Publications
- 9. Review on Course file
- 10. Awareness program on Women Empowerment
- 11. Competitive exams coaching
- 12. Awareness program on don't use Plastic
- 13. Internships
- 14. Any other matter with the permission of the chair

PRINCIPAL

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1.8
2	A Srinivas	HOD – CE	And
3	Ch Vinod Kumar	HOD – EEE	Ch vinod Kumon
4	R Vijaya Lakshmi	· HOD - ME	Piva
5	N Rajesh Babu	HOD - ECE	10:123.01
6	MSRS Prasad	HOD - CSE	Men
7	Dr. K Srihari Varma	HOD – H & BS	Okho Han val
8	Dr. Ch VVSN Murthy	OIE	(h)
9	G Kasiyya	HOD – Physical Education	(TONO DO)
10	GVK Varma	Administrative Officer	-Clar
11	Ch V Prakash	NSS Officer	Oh v. Motory



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 01-11-2019

MINUTES OF MEETING

The CAC meeting was held on 31-10-2019 at 3.00 P.M. in Principal Chamber

Resolutions:

- 1. It is resolved to conduct Career Guidance coaching for IV year students.
- 2. It is resolved to conduct "Alumni meeting" in the month of January 2020.
- 3. It is resolved to conduct Sports events in the month of December & Cultural events in the month of January 2020
- 4. It is resolved to conduct NSS Programs in January 2020.
- 5. It is resolved to conduct three times Project Reviews in the months of December, January and February.
- 6. It is resolved to take Feedback on Teacher & Curriculum from the students.
- 7. It is resolved to send the students to visit Industries/Companies as part of awareness.
- 8. It is resolved to every faculty member should publish at least one Paper Publication in reputed Journals.
- 9. It is resolved to complete the syllabus 10 days before commencement of the Semester End exams.
- 10. It is resolved to conduct Awareness program on "Women Empowerment" in the month of November.
- 11. It is resolved to conduct Competitive exams coaching like GATE for IV year students.
- 12. It is resolved to conduct awareness program on "Don't use Plastic" in the college premises i.e. No Plastic Zone.
- 13. It is resolved to send the students to the various Companies/Industries for Internships.

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1.88
2	A Srinivas	HOD – CE	And
3	Ch Vinod Kumar	HOD – EEE	charinal lamas
4	R Vijaya Lakshmi	HOD - ME	River
5	N Rajesh Babu .	HOD - ECE	10.751 Bl
6	MSRS Prasad	HOD - CSE	Msn
7	Dr. K Srihari Varma	HOD – H & BS	OKhi Hall Ja
8	Dr. Ch VVSN Murthy	OIE	U'')
9	G Kasiyya	HOD – Physical Education	A STORE CO.
10	GVK Varma	Administrative Officer	Cso H.
11	Ch V Prakash	NSS Officer	Ch. v. Aston



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 25-02-2020

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 27/02/2020 at 3.00 P.M. in Principal Chamber. All the members shall attend without fail.

Agenda:

- 1. Syllabus Coverage and Students attendance
- 2. Project Reviews
- 3. Faculty Development Programs
- 4. Campus Placements
- 5. Feed back on Teacher & Curriculum
- 6. Review on Guest lectures, Seminars and Workshops
- 7. NSS Programs
- 8. Result Analysis
- 9. Any other matter with the permission of the chair

PRINCIPAL

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	7.8
2	A Srinivas	HOD – CE	Ante
3	A Ramesh	HOD – EEE	A Ramery.
4	R Vijaya Lakshmi	HOD - ME	T.vi.
5	N Rajesh Babu	HOD - ECE	18 188.01
6	MSRS Prasad	HOD - CSE	Mer
7	Dr. K Srihari Varma	HOD – H & BS	Olhi # our ~ as
8	Dr. Ch VVSN Murthy	OIE	(4)
9	G Kasiyya	HOD – Physical Education	(Como)
10	GVK Varma	Administrative Officer	- Can
11	Ch V Prakash .	NSS Officer	Ch. v. Drottur



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 28-02-2020

MINUTES OF MEETING

The CAC meeting was held on 27.02.2020 at 3.00 P.M. in Principal Chamber

Resolutions:

- Review the Syllabus Coverage and Students attendance. It is resolved to complete the syllabus 10 days before commencement of the Semester End examinations and every student must have 75% attendance to appear the Semester End examinations.
- 2. It is resolved to conduct a Project Exhibition with the completed Project Models.
- 3. It is resolved to conduct Faculty Development Programs in the month of April/May.
- 4. It is resolved to concentrate on the pending eligible students to improve Campus Placements.
- 5. It is resolved to take feedback on Teacher & Curriculum from the students
- i) Appreciated Civil Department for conducting two days Workshop on 07-01-2020 & 08-01-2020, ME Department one day Workshop on 03-01-2020 in well organized manner.
 - ii) It is resolved to CSE Department conduct a two days Workshop in the month of March 2020.
- 7. It is resolved to prepare a report on the conducted NSS Programs and submit to the University.
- 8. It is resolved to improve the results after review of the previous semester Result Analysis.

Principal
IDEAL INSTITUTE OF TECHNOLOGY

Vidyutnagar, KAKINADA

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1-8
2	A Srinivas	HOD – CE	Anto
3	A Ramesh	HOD – EEE	Mamini.
4	R Vijaya Lakshmi	HOD - ME	Rivelli
. 5	N Rajesh Babu	HOD - ECE .	N. TESETS!
6	MSRS Prasad	HOD - CSE	Hlor
7	Dr. K Srihari Varma	HOD – H & BS	Khi # au v ~
8	Dr. Ch VVSN Murthy	OIE	Und
9	G Kasiyya	HOD – Physical Education	(ionai)
10	GVK Varma	Administrative Officer	Georgia
11	Ch V Prakash	NSS Officer	Chov. Nicker



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 28-10-2020

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 30-10-2020 at 10.00 A.M. in online mode through Microsoft Teams to discuss the following agenda.

Agenda:

- 1. Project Reviews
- 2. NSS Programs
- 3. Students attendance
- 4. FDPs
- 5. Any other matter with the permission of the chair

PRINCIPAL

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1:88
2	A Srinivas	HOD – CE	And
3	A Ramesh	HOD – EEE	Alguniny
4	R Vijaya Lakshmi	HOD - ME	Alonny Evelen
5	N Rajesh Babu	HOD - ECE	N. PJIBS
6	MSRS Prasad	HOD - CSE	MSn
7	Dr. K Srihari Varma	HOD – H & BS	Khi * and or see
8	Dr. Ch VVSN Murthy	OIE	Or Ore
9	G Kasiyya	HOD – Physical Education	- (0000)
10	GVK Varma	Administrative Officer	Cod
11	Ch V Prakash	NSS Officer	Ch. V. Joken



(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada) Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 31-10-2020

MINUTES OF MEETING

The CAC meeting was held on 30-10-2020 at 10.00 A.M. in online mode through Microsoft Teams

Resolutions:

- 1. It is resolved to conduct Project Reviews in the months of December, January and February in online mode.
- 2. Appreciated NSS students for giving moral support to Covid19 effected patients as part of NSS activity.
- 3. It is resolved to observe the attendance of students and make phone calls to the parents of students who are absent.
- 4. It is resolved to all faculty members should attend online Faculty Development Programs.

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1.8
2	A Srinivas	HOD – CE	Ande
3	A Ramesh	HOD – EEE	Rivilia.
4	R Vijaya Lakshmi	HOD - ME	R.v.h
5	N Rajesh Babu	HOD - ECE	D.78181
6	MSRS Prasad	HOD - CSE	Men
7	Dr. K Srihari Varma	HOD – H & BS	Khi # du v as
8	Dr. Ch VVSN Murthy	OIE	Chy
9	G Kasiyya	HOD – Physical Education	- (3000)
10	GVK Varma	Administrative Officer	Gov
11	Ch V Prakash	NSS Officer	Cliv. Metro.



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Date: 24-02-2021

CIRCULAR

It is hereby informed to all the College Academic Committee (CAC) members that a meeting is scheduled on 26-02-2021 at 10.00 A.M. in online mode through Microsoft Teams to discuss the following agenda.

Agenda:

- 1. Syllabus Coverage and Students attendance
- 2. Project Reviews
- 3. Faculty Development Programs
- 4. Result Analysis
- 5. Any other matter with the permission of the chair

PRINCIPAL

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	78
2	A Srinivas	HOD – CE	Ana
3	A Ramesh	HOD – EEE	Alamay,
4	R Vijaya Lakshmi	HOD - ME	(Parl
5	N Rajesh Babu	HOD - ECE	10.781B1
6	MSRS Prasad	HOD - CSE	H8m.
7	Dr. K Srihari Varma	HOD – H & BS	Okhi Haw vap
8	Dr. Ch VVSN Murthy	OIE	()»>
9	G Kasiyya	HOD – Physical Education	- Constable
10	GVK Varma	Administrative Officer	- CSCO SW
11	Ch V Prakash	NSS Officer	Ch. V. Note.



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Date: 27-02-2021

MINUTES OF MEETING

The CAC meeting was held on 26-02-2021 at 10.00 A.M. in online mode through Microsoft Teams

Resolutions:

- 1. Review the Syllabus Coverage and Students attendance. It is resolved to complete the syllabus one week before commencement of the Semester End examinations and every student must have 75% attendance to appear the Semester End examinations.
- 2. It is resolved to review the projects of every student in online.
- 3. It is resolved to conduct and participate Faculty Development Programs.
- 4. It is resolved to improve the results after review of the previous semester Result Analysis

S.No.	Name	Designation	Signature
1	Dr. T Srikanth	Principal	1-8
2	A Srinivas	HOD – CE	Ante
3	A Ramesh	HOD – EEE	Alament.
4	R Vijaya Lakshmi	HOD - ME	Alament.
5	N Rajesh Babu	HOD - ECE	18 182.01
6	MSRS Prasad	HOD - CSE	Men
7	Dr. K Srihari Varma	HOD – H & BS	Khi * au sa
8	Dr. Ch VVSN Murthy	OIE	On On
9	G Kasiyya	HOD – Physical Education	- Charal
10 .	GVK Varma	Administrative Officer	Clare
11	Ch V Prakash	NSS Officer	Cer. Protes ?.