



IDEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada)

Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Minutes of the Grievance Redressal Cell meeting held on 19th of March 2021.

Agenda:

Students Complaints /Redressal

Resolutions:

Today on 19th of March 2021 from 01:00 P.M. onwards a meeting of "Grievance Redressal Cell (GRC)" held at the Principal chamber to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
2. Chairperson of the committee appreciated all the members as no grievances were found since last 4 months.
3. Every person of the committee should be vigilant in their duties to solve the student's grievances.

At last the meeting was concluded with vote of thanks.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Kum.V Taranga D Kalyani	CE., Asst .Prof	Member	V.T.D. Kalyani
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	M. Jagadeesh
5.	Sri. Ch.Raju	ME., Asst .Prof	Member	Ch. Raju
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	P.S. J. Sriram
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	R.S.V.V. Prasad Rao
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	N. Rahul Khanna
9.	Kadali Yaswanth Kumar	IV C.E	Student Member	Yaswanth
10.	Nagulla Gopi Kiran	IV E.E.E	Student Member	Kiran
11.	Ganja Sai Mahesh	IV M.E	Student Member	G.S. Mahesh
12.	Daliarathi Jyothi Kiran	III E.E.E	Student Member	D.J. Kiran
13.	Annamneedi Mahasri	III M.E	Student Member	A. Mahasri
14.	T Sai Lavanya Tulasi	II C.E	Student Member	T.S.L. Tulasi
15.	M Vijay Sai Phani Kumar	II M.E	Student Member	M. Vijay
16.	R Sai Sandeep	II E.C.E	Student Member	R. Sai Sandeep



IDEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada)

Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 16.03.2021

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 19th March 2021 at conference hall at 1:00 P.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. A general meeting to members of the committee.
2. Inform to students who are the members in Grievance Redressal Cell.
3. Measures to create awareness about the existence committee in college.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Kum.V Taranga D Kalyani	CE., Asst .Prof	Member	V.T.D. Kalyani
3.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	M. Jagadeesh
4.	Sri. Ch.Raju	ME., Asst .Prof	Member	Ch. Raju
5.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	S. R.
6.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	R.S.V.V. Prasad Rao
7.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	N. Rahul Khanna

PRINCIPAL

Principal

IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



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Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Minutes of the Grievance Redressal Cell meeting held on 10th November 2020.

Agenda:

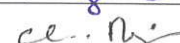
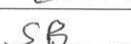
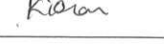
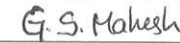
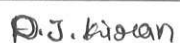
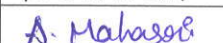
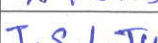
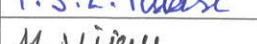
General Meeting with the members of the committee

Resolutions:

Today on 10th November 2020 from 01:30 P.M. onwards a meeting of "Grievance Redressal Cell (GRC)" held at the Principal chamber to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
2. Chairperson of the committee appreciated all the members as no grievances were found in website.
3. Every person of the committee should be vigilant in their duties to solve the student's grievances.

At last the meeting was concluded with vote of thanks

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Kum.V Taranga D Kalyani	CE., Asst .Prof	Member	
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
5.	Sri. Ch.Raju	ME., Asst .Prof	Member	
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	
9.	Kadali Yaswanth Kumar	IV C.E	Student Member	
10.	Nagulla Gopi Kiran	IV E.E.E	Student Member	
11.	Ganja Sai Mahesh	IV M.E	Student Member	
12.	Daliarthi Jyothi Kiran	III E.E.E	Student Member	
13.	Annamneedi Mahasri	III M.E	Student Member	
14.	T Sai Lavanya Tulasi	II C.E	Student Member	
15.	M Vijay Sai Phani Kumar	II M.E	Student Member	
16.	R Sai Sandeep	II E.C.E	Student Member	



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 10.11.2020

CIRCULAR

As notified by the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, Grievance Redressal Committee (GRC) is constituted at the college level. GRC provides a means to submit an application for any aggrieved student seeking Redressal of the grievance. Following are nominated to be members of the same for tenure of two years. Employees and students are hereby informed to use the services of the committee for redressal of their grievances. The procedure for submitting a grievance can be found at idealtech.edu.in/complaints.php

All the members of the committee are informed to attend the meeting without fail. Follow covid-19 protocol

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	T. Srikanth
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	CH.V.V.S.N.Murthy
3.	Kum.V Taranga D Kalyani	CE., Asst .Prof	Member	V.T.D. Kalyani
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	M. Jagadeesh
5.	Sri. Ch.Raju	ME., Asst .Prof	Member	Ch. Raju
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	P.S. J. Sriram
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	R.S.V.V. Prasad Rao
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	N. Rahul Khanna
9.	Kadali Yaswanth Kumar	IV C.E	Student Member	Kadali Yaswanth Kumar
10.	Nagulla Gopi Kiran	IV E.E.E	Student Member	Nagulla Gopi Kiran
11.	Ganja Sai Mahesh	IV M.E	Student Member	G.S. Mahesh
12.	Daliarthi Jyothi Kiran	III E.E.E	Student Member	D.J. Kiran
13.	Annamneedi Mahasri	III M.E	Student Member	A. Mahasri
14.	T Sai Lavanya Tulasi	II C.E	Student Member	T.S.L. Tulasi
15.	M Vijay Sai Phani Kumar	II M.E	Student Member	M. Vijay
16.	R Sai Sandeep	II E.C.E	Student Member	R. Sai Sandeep

T. Srikanth
PRINCIPAL

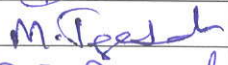
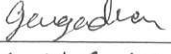
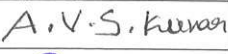
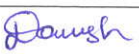
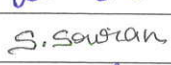
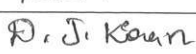
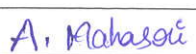
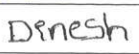
Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.

**MINUTES OF THE MEETING**

Date: 08.02.2020

Today on 7th February 2020 from 11:00 A.M onwards a meeting of "Grievance Redressal Cell (GRC)" was held at the Conference Hall to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
2. Principal instructed to create awareness among the students and staff about Grievance Redressal Cell.
3. Principal addressed committee members to use website for any complaints.
4. The committee discussed the grievances / suggestions received and way to resolve/implement them.
5. Measures to create awareness about the existence of the committee in college.
6. Updating the committee members on functioning of the committee and the role of its members.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth.	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Sri. R. Kiran Kumar	CE., Asst .Prof	Member	
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
5.	Sri. P. Durga Prasad	ME., Asst .Prof	Member	
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	
9.	Sirivela Sri Vidhyadhar	IV C.E	Student Member	
10.	P N V Siva Gangadhar	IV E.E.E	Student Member	
11.	Avala Veera Sai Kumar	III C.E	Student Member	
12.	M V V Sri Dhanush	III E.E.E	Student Member	
13.	Sana Sriram	III M.E	Student Member	
14.	Kadali Yaswanth Kumar	II C.E	Student Member	
15.	Nagulla Gopi Kiran	II E.E.E	Student Member	
16.	Daliparthi Jyothi Kiran	I E.E.E	Student Member	
17.	Annamneedi Mahasri	I M.E	Student Member	
18.	Sunkavilli Sai Dinesh	I C.S.E	Student Member	



Date: 04.02.2020

CIRCULAR

A meeting of Grievance Redressal cell (GRC) is scheduled to be on 07.02.2020 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail, Please follow Covid Protocol..

Agenda:

1. Measures to create awareness about the existence committee in college.
2. Updating the committee members on functioning of the committee and the role of its members.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Sri. R. Kiran Kumar	CE., Asst .Prof	Member	
3.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
4.	Sri P S V S S R Krishna	ME., Asst .Prof	Member	
5.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
6.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
7.	Sri. N. Rahul Khanna	H & BS., Asst .Prof	Member	

PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



Date: 09.09.2019

MINUTES OF THE MEETINGMinutes of the Grievance Redressal Cell meeting held on 07th September, 2019**Agenda:**

Students Complaints /Redressal

Resolutions:

Grievance Redressal Cell committee at its meeting held today has addressed the grievances reported for the month of July and August and resolved them as follows.

1. With regard to the lunch time no immediate solution can be reached as it effects all the other timings.
2. With regard to the beds in the ladies waiting room measures will be taken to change them
3. With regard to the number of books to be issued in the library, and to increase the number of books in the library, it will certainly be discussed with the management and try to resolve it at an earlier date.
4. With regard to the Wi-Fi facility in the campus. It is totally ruled out as it is disturbing the academic environment of the college

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth.	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Sri. R. Kiran Kumar	CE., Asst .Prof	Member	
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
5.	Sri. P. Durga Prasad	ME., Asst .Prof	Member	
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	
9.	Sirivela Sri Vidhyadhar	IV C.E	Student Member	
10.	P N V Siva Gangadhar	IV E.E.E	Student Member	
11.	Avala Veera Sai Kumar	III C.E	Student Member	
12.	M V V Sri Dhanush	III E.E.E	Student Member	
13.	Sana Sriram	III M.E	Student Member	
14.	Kadali Yaswanth Kumar	II C.E	Student Member	
15.	Nagulla Gopi Kiran	II E.E.E	Student Member	
16.	Daliparthi Jyothi Kiran	I E.E.E	Student Member	
17.	Annamneedi Mahasri	I M.E	Student Member	
18.	Sunkavilli Sai Dinesh	I C.S.E	Student Member	



Date: 05.09.2019

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 07th September, 2019 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. To discuss the grievance / suggestions received.
2. Measures to create awareness about the existence of the committee in college.
3. To Inform students who are the members in Grievance Redressal Cell should attend the meeting
4. Grievances reported in the month of June, July, August.
5. To discuss about any suggestions for improvements in the committee for next Academic Year.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Sri. R. Kiran Kumar	CE., Asst .Prof	Member	
3.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
4.	Sri. P. Durga Prasad	ME., Asst .Prof	Member	
5.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
6.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	

Inform to all students representatives of Grievance redressal committee.

PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.

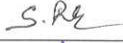
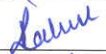
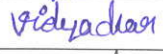
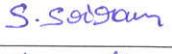
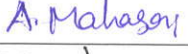
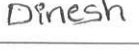


Date: 10.06.2019

MINUTES OF THE MEETINGMinutes of the meeting held on 08th June 2019 at Conference Hall at 11:00 A.M.

The Members who are attended the Grievance Redressal Committee meeting:

1. The Principal welcomed all the committee members.
2. The Principal requested to intimate the members that the Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases
3. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
4. Principal instructed to create awareness among the students and staff about Grievance Redressal Cell.
5. Few Students from all branches are the members of this committee

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth.	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Sri. R. Kiran Kumar	CE., Asst .Prof	Member	
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
5.	Sri. P. Durga Prasad	ME., Asst .Prof	Member	
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	
9.	Sirivela Sri Vidhyadhar	IV C.E	Student Member	
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11.	Avala Veera Sai Kumar	III C.E	Student Member	
12.	M V V Sri Dhanush	III E.E.E	Student Member	
13.	Sana Sriram	III M.E	Student Member	
14.	Kadali Yaswanth Kumar	II C.E	Student Member	
15.	Nagulla Gopi Kiran	II E.E.E	Student Member	
16.	Daliparthi Jyothi Kiran	I E.E.E	Student Member	
17.	Annamneedi Mahasri	I M.E	Student Member	
18.	Sunkavilli Sai Dinesh	I C.S.E	Student Member	



Date: 06.06.2019

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 08th JUNE 2019 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. Measures to create awareness about the existence committee in college.
2. Updating the committee members on functioning of the committee and the role of its members.
3. Inform to students of all departments and classes to form a committee of GRC

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Sri. R. Kiran Kumar	CE., Asst .Prof	Member	
3.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
4.	Sri. P. Durga Prasad	ME., Asst .Prof	Member	
5.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
6.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	

PRINCIPAL

Principal
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Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Minutes of the Grievance Redressal Cell meeting held on 05th December, 2018.

Agenda:

Students Complaints /Redressal

Resolutions:

Grievance Redressal Cell committee at its meeting today i.e., on 5th December, 2018 has addressed the following grievances reported on 08-08-2018 & 30-10-2018 as follows.

1. As per the grievances reported with regard to the cleanliness of toilets and the continuous supply of water to all toilets, an immediate action was initiated. New pair of scavengers were appointed in the place of old staff, insisting them of keeping all the toilets clean and tidy at all times. A new plumber was appointed and all the old pipelines were replaced with new ones. A new motor was installed and has ensured a continuous supply of water to all the toilets to the satisfaction of students.
2. As per the grievance reported with regard to the uneven surface of playground, it was rectified by filling all the ground with gravel and levelling it up with a blade tractor. The cricket pitch was re-laid.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H &BS., Prof	Convener	
2.	Sri. K. Venkateswara Rao	EEE., Asst. Prof	Member	
3.	Sri. M. Dedeepya	ME., Asst. Prof	Member	
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
6.	Smt. M. Sireesha	H & BS., Asst. Prof	Member	
7.	Sri. N. Rahul Khanna	H & BS., Asst. Prof	Member	
8.	N Satya Manikanta Suvijay	IV C.E	Student Member	
9.	G Bharathi Ramya	IV E.C.E	Student Member	
10.	P N V Siva Gangadhar	III E.E.E	Student Member	
11.	M V Rama Padmanabham	III M.E	Student Member	
12.	Chundru Srinivas	III E.C.E	Student Member	
13.	M V V Sri Dhanush	II E.E.E	Student Member	



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Vidyut Nagar, Kakinada-533003 (A.P.)

14.	Sana Sriram	II M.E	Student Member	S. Sriram
15.	Katta Uday Shankar	I C.E	Student Member	Uday
16.	Ganja Sai Mahesh	I M.E	Student Member	G. S. Mahesh
17.	Potnuri Chaitanya Sai Vikas	I E.C.E	Student Member	Vikas



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 03.12.2018

CIRCULAR

A meeting of Grievance Redressal cell (GRC) has been organized on 05.12.2018 at Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. Measures to create awareness about the existence committee in college.
2. Inform to students of all departments and classes to form a committee of GRC

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H &BS., Prof	Convener	
2.	Sri. K. Venkateswara Rao	EEE., Asst. Prof	Member	
3.	Sri. M. Dedeepya	ME., Asst. Prof	Member	
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
6.	Smt. M. Sireesha	H & BS., Asst. Prof	Member	
7.	Sri. N. Rahul Khanna	H & BS., Asst. Prof	Member	

3/12/18

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Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Date: 04.07.2018

Today on 02.07.2018 from 11:00 am onwards a meeting of "Grievance Redressal Cell (GRC)" held at the Conference Hall to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
2. Principal instructed to create awareness to the students and staff about Grievance Redressal Cell.
3. The committee discussed the grievances/suggestions received and way to resolve/implement them.
4. Updating the committee members on functioning of the committee and the role of its members.
5. Some Students are also the members of this committee from all branches including First years and should be encouraged to participate in Grievance Committee.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H &BS., Prof	Convener	
2.	Sri. K. Venkateswara Rao	EEE., Asst. Prof	Member	
3.	Sri. M. Dedeepya	ME., Asst. Prof	Member	
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
6.	Smt. M. Sireesha	H & BS., Asst. Prof	Member	
7.	Sri. N. Rahul Khanna	H & BS., Asst. Prof	Member	
8.	N Satya Manikanta Suvijay	IV C.E	Student Member	
9.	G Bharathi Ramya	IV E.C.E	Student Member	
10.	P N V Siva Gangadhar	III E.E.E	Student Member	
11.	M V Rama Padmanabham	III M.E	Student Member	
12.	Chundru Srinivas	III E.C.E	Student Member	
13.	M V V Sri Dhanush	II E.E.E	Student Member	
14.	Sana Sriram	II M.E	Student Member	



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15.	Katta Uday Shankar	I C.E	Student Member	K. Uday
16.	Ganja Sai Mahesh	I M.E	Student Member	G. S. Mahesh
17.	Potnuri Chaitanya Sai Vikas	I E.C.E	Student Member	Vikas



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 01.07.2018

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 02.07.2018 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

"Grievance Redressal Cell (GRC)" is constituted as shown below for the academic year 2018-19 w.e.f. 01-07-2018.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H &BS., Prof	Convener	chy
2.	Sri. K. Venkateswara Rao	EEE., Asst. Prof	Member	K. Venkateswara Rao
3.	Sri. M. Dedeepya	ME., Asst. Prof	Member	M. Dedeepya
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	ch.v.prakash
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	N. Durga Deepti Priya
6.	Smt. M. Sireesha	H & BS., Asst. Prof	Member	M. Sireesha
7.	Sri. N. Rahul Khanna	H & BS., Asst. Prof	Member	N. Rahul Khanna


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Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Minutes of the Grievance Redressal Cell meeting held on 17th March 2018.

Agenda:

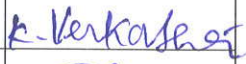
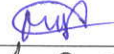
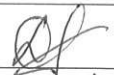
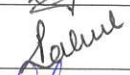
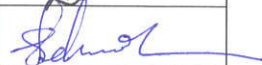
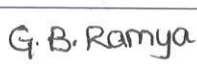
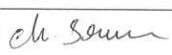
Students Complaints /Redressal

Resolutions:

Today on 17th of March 2018 from 11-00am onwards a meeting of "Grievance Redressal Cell (GRC)" was held at the Principal chamber to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
2. Chairperson of the committee appreciates all the members as no grievances were found since last 4 months.
3. Every person of the committee should be vigilant in their duties to solve the student's grievances.

At last concluded with vote of thanks.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member	
4.	Sri. M.Dedeepya	ME., Asst. Prof	Member	
5.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
6.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member	
8.	Godugunuri Sudheer Kumar	IV C.E	Student member	
9.	Manepalli Ajay Karthik	IV C.S.E	Student member	
10.	N S Manikanta Suvijay	III C.E	Student member	
11.	Gundra Bharathi Ramya	III E.C.E	Student member	
12.	Chundru Srinivas	II E.C.E	Student member	



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13.	B V Devi Priyanka	II C.S.E	Student member	<i>Priyanka</i>
14.	Manchimsetti Anil Kumar	I C.E	Student member	<i>Anil</i>
15.	Oleti Nagarjuna	I E.E.E	Student member	<i>O. Nagarjuna</i>
16.	Sana Sriram	I M.E	Student member	<i>S. Sriram</i>



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 15.03.2018

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 17.03.2018 in the conference hall at 11:00 AM. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. To discuss the grievance / suggestions received.
2. Inform to students who are the members in Grievance Redressal Cell.
3. To discuss about the Grievances reported in the month of December, January, February 2018.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Sri. K.Venkateswara Rao	EEE., Asst .Prof	Member	
3.	Sri. M. Dedeepya	ME., Asst .Prof	Member	
4.	Sri. CH.Venkata Prakash	ECE., Asst .Prof	Member	
5.	Kum. N.Durga Deepti Priya	CSE., Asst .Prof	Member	
6.	Smt M. Sireesha	H & BS., Asst .Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	

15/3/18
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MINUTES OF THE MEETING

Minutes of the Grievance Redressal Cell meeting held on 25th November, 2017.

Agenda:

Students Complaints /Redressal

Resolutions:

Grievance Redressal Cell committee in its meeting held today i.e., 25th November, 2017 has addressed the following grievances reported on 18.08.2017 & 03.10.2017 as follows.

1. As per the grievance reported with regard to the flooring on the third floor which was laid by tiles, has got damaged and tiles have come out of the flooring in several places. It was immediately set off by laying new tiles
2. As per the grievance reported with regard to the cleanliness of the canteen, it was thoroughly sanitized, while wash and painting was done. The lease holder of the canteen was called for and warned him to maintain the cleanliness and also told him that the items served should always be warm and fresh.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member	
4.	Sri. M.Dedeepya	ME., Asst. Prof	Member	
5.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
6.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member	
8.	Godugunuri Sudheer Kumar	IV C.E	Student member	
9.	Manepalli Ajay Karthik	IV C.S.E	Student member	
10.	N S Manikanta Suvijay	III C.E	Student member	



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11.	Gundra Bharathi Ramya	III E.C.E	Student member	G.B. Ramya
12.	Chundru Srinivas	II E.C.E	Student member	Ch. Srinivas
13.	B V Devi Priyanka	II C.S.E	Student member	Priyanka
14.	Manchimsetti Anil Kumar	I C.E	Student member	Anil
15.	Oleti Nagarjuna	I E.E.E	Student member	O. Nagarjuna
16.	Sana Sriram	I M.E	Student member	S. Sriram



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 23.11.2017

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 25.11.2017 in the conference hall at 03:00 PM. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. To discuss the grievance / suggestions received.
2. Inform to students who are the members in Grievance Redressal Cell.
3. Grievances reported in the month of August to November

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Sri. K.Venkateswara Rao	EEE., Asst .Prof	Member	
3.	Sri. M.Dedeepta	ME., Asst .Prof	Member	
4.	Sri. CH.Venkata Prakash	ECE., Asst .Prof	Member	
5.	Kum. N.Durga Deepti Priya	CSE., Asst .Prof	Member	
6.	Smt M. Sireesha	H & BS., Asst .Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	

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Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Date: 01.08.2017

Today on 01.08.2017 from 11:00 am onwards a meeting of "Grievance Redressal Cell (GRC)" was held at the Conference Hall to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to the committee members.
2. Principal instructed to create awareness among the students and staff about Grievance Redressal Cell.
3. The committee discussed the grievances/suggestions received and ways to resolve/implement them.
4. Measures to create awareness about the existence of the committee in college.
5. Updating the committee members on functioning of the committee and the role of its members.
6. Some Students are also the members of this committee from all branches including First years and should be encouraged to participate in Grievance Committee.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	T. Srikanth
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	CH.V.V.S.N.Murthy
3.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member	K. Venkateswara Rao
4.	Sri. M.Dedeepya	ME., Asst. Prof	Member	M. Dedeepya
5.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	CH. V. Prakash
6.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	N. Durga Deepti Priya
7.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member	N. Rahul Khanna
8.	Godugunuri Sudheer Kumar	IV C.E	Student member	Godugunuri Sudheer Kumar
9.	Manepalli Ajay Karthik	IV C.S.E	Student member	Manepalli Ajay Karthik
10.	N S Manikanta Suvijay	III C.E	Student member	N S Manikanta Suvijay
11.	Gundra Bharathi Ramya	III E.C.E	Student member	Gundra Bharathi Ramya



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12.	Chundru Srinivas	II E.C.E	Student member	Ch. Srinivas
13.	B V Devi Priyanka	II C.S.E	Student member	B. V. Devi Priyanka
14.	Manchimsetti Anil Kumar	I C.E	Student member	Anil
15.	Oleti Nagarjuna	I E.E.E	Student member	O. Nagarjuna
16.	Sana Sriram	I M.E	Student member	S. Sriram



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 30.07.2017

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 01.08.2017 in the Conference Hall at 11:00 A.M. All the committee members are hereby informed to attend the meeting without fail.

S.No	Name of the Member	Department/ Designation	Designation
1.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener
2.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member
3.	Sri. M.Dedeepya	ME., Asst. Prof	Member
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member
6.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member

T. 8/30/17
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**MINUTES OF THE MEETING**

Minutes of the Grievance Redressal Cell meeting held on 03rd April, 2017.

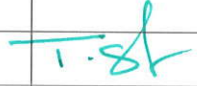
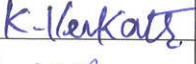
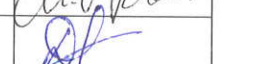
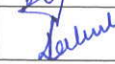
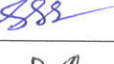
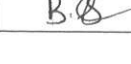
Agenda:

Students Complaints /Redressal

Resolutions:

Grievance Redressal Cell committee at its meeting held today has addressed the grievances reported for the month of February, March 2017 and resolved them as follows.

1. With regard to the Communication Skills for the students, a batch of experts were appointed and were engaged to look after the needs of the students in this regard.
2. With regard to the bus timings, it was designed based on the last student's destination and hence, it cannot be changed.
3. With regard to the road within the college, it was already reported to the management and shall be resolved soon.
4. With regard to the improvement of number of books in the library, it was also reported to the management and got assurance that they certainly purchase many more books.
5. With regard to the library to be made Digitalized, it was under the process and will certainly be ready for the academic year 2017-18.
6. With regard to the lunch break timing it will be pursued during the next academic year as this year coming to an end.
7. With regard to the availability of glasses at the drinking water taps, they were immediately bought and resolved the same.
8. With regard to the wash rooms cleanliness, the scavengers were called up and told them to keep vigilant on their work.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member	
4.	Sri. M.Dedeepta	ME., Asst. Prof	Member	
5.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
6.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member	
8.	Shaik Sathar	IV C.E	Student Member	
9.	Suribhatla Santhi Sri	IV E.E.E	Student Member	
10.	Badampudi Sreenu	II M.E	Student Member	



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11.	Nagalla Ganesh Raj	II E.C.E	Student Member	Raj
12.	Chittimireddy Appaji	III M.E	Student Member	Ch. Appaji
13.	Godugunuri Sudheer Kumar	III C.E	Student Member	Sudheer
14.	P N V Siva Gangadhar	I E.E.E	Student Member	P.N.V. Siva Gangadhar
15.	M V Rama Padmanabham	I M.E	Student Member	M.V.R. Padmanabham
16.	Chundru Srinivas	I E.C.E	Student Member	Ch. Srinivas



Date: 31.03.2017

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 03.04.2017 in the Conference Hall at 03:00 PM. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. To discuss the grievance / suggestions received.
2. Measures to create awareness about the existence of the committee in college.
3. Inform the students who are the members in Grievance Redressal Cell.
4. Grievances reported in the month of February, March 2017.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
2.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member	
3.	Sri. M.Dedeepya	ME., Asst. Prof	Member	
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
6.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member	

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MINUTES OF THE MEETING

Minutes of the Grievance Redressal Cell meeting held on 05th September, 2016

Agenda:

Students Complaints /Redressal

Resolutions:

Grievance Redressal Cell committee at its meeting held today has addressed the grievances reported for the month of July and August and resolved them as follows.

1. With regard to the filters, all the filters were immediately cleaned up and put to use
2. With regard to the road and its dust, the same was reported to the management and has got an assurance that they will comply with it as early as possible.
3. With regard to the lunch time no immediate solution can be reached as it effects all the other timings.
4. With regard to the beds in the ladies waiting room measures will be taken to change them
5. With regard to the items in the canteen, its manager was called up and took his assurance that he keeps all the possible items soon.
6. With regard to the number of books to be issued in the library, and to increase the number of books in the library, it will certainly be discussed with the management to resolve it at an earlier date.
7. With regard to the Wi-Fi facility in the campus. It is totally ruled out as it is disturbing the academic environment of the college

Committee Members Signatures

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member	
4.	Sri. M.Deddepya	ME., Asst. Prof	Member	
5.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
6.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member	
8.	Shaik Sathar	IV C.E	Student Member	
9.	Suribhatla Santhi Sri	IV E.E.E	Student Member	
10.	Badampudi Sreenu	II M.E	Student Member	



11.	Nagalla Ganesh Raj	II E.C.E	Student Member	Raj
12.	Chittimireddy Appaji	III M.E	Student Member	Ch. Appaji
13.	Godugunuri Sudheer Kumar	III C.E	Student Member	Sudheer
14.	P N V Siva Gangadhar	I E.E.E	Student Member	Gangadhar
15.	M V Rama Padmanabham	I M.E	Student Member	M.V.R. Padmanabham
16.	Chundru Srinivas	I E.C.E	Student Member	Ch. Srinivas



Date: 03.09.2016

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 05.09.2016 at Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. To discuss the grievance / suggestions received.
2. Measures to create awareness about the existence of the committee in college.
3. Inform to students who are the members in Grievance Redressal Cell.
4. Grievances reported in the month of July, August.
5. To discuss about any suggestions for improvements in the committee for next Academic Year.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Kum. K. Lakshmi Satya	CE., Asst .Prof	Member	
3.	Sri. K.Venkateswara Rao	EEE., Asst .Prof	Member	
4.	Sri. M.Dedeepya	ME., Asst .Prof	Member	
5.	Sri. CH.Venkata Prakash	ECE., Asst .Prof	Member	
6.	Kum. N.Durga Deepti Priya	CSE., Asst .Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	

1.8/3/9/16
PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



Minutes of the Meeting

Minutes of the meeting held on 18th June 2016 at Conference Hall at 11:00 A.M.

The Members who are attended the Grievance Redressal Committee meeting:

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T.Srikanth	ME, Prof	Chairperson	T. Srikanth
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	CH.V.V.S.N.Murthy
3.	Kum. K. Lakshmi Satya	CE., Asst .Prof	Member	K. L. Satya
4.	Sri. K.Venkateswara Rao	EEE., Asst .Prof	Member	K. Venkateswara Rao
5.	Sri. M.Dedeepya	ME., Asst .Prof	Member	M. Dedeepya
6.	Sri. CH.Venkata Prakash	ECE., Asst .Prof	Member	CH.V. Prakash
7.	Kum. N.Durga Deepti Priya	CSE., Asst .Prof	Member	N. Durga Deepti Priya
8.	Sri. N.S.R.Murthy	H & BS., Asst .Prof	Member	N. S. R. Murthy
9.	Sri. N.Rahul Kanna	H & BS., Asst .Prof	Member	N. Rahul Kanna

1. The Principal welcomed all the committee members.
2. The Principal requested to intimate to the members that the Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases
3. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to the committee members.
4. Principal instructed to create awareness to the students and staff about Grievance Redressal Cell.
5. Some Students are also the members of this committee from all branches including First years and should encouraged to participate in Grievance Committee.

S.No	Name of the Member	Year /Department	Signature
1.	Shaik Sathar	IV C.E	Shaik Sathar
2.	Suribhatla Santhi Sri	IV E.E.E	Suribhatla Santhi Sri
3.	Badampudi Sreenu	II M.E	B. Sreenu
4.	Nagalla Ganesh Raj	II E.C.E	N. Ganesh Raj
5.	Chittimireddy Appaji	III M.E	Ch. Appaji
6.	Godugunuri Sudheer Kumar	III C.E	G. Sudheer Kumar
7.	Pediredla Naga Venkata Siva Gangadhar	I E.E.E	P. N. Venkata Siva Gangadhar
8.	Manda Venkata Rama Padmanabham	I M.E	M. V. R. Padmanabham
9.	Chundru Srinivas	I E.C.E	Ch. Srinivas



Date: 15.06.2016

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 18.06.2016 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. To discuss the grievance / suggestions received.
2. Measures to create awareness about the existence of the committee in college.
3. Updating the committee members on functioning of the committee and the role of its members.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Kum. K. Lakshmi Satya	CE., Asst .Prof	Member	
3.	Sri. K.Venkateswara Rao	EEE., Asst .Prof	Member	
4.	Sri. M.Dedeepya	ME., Asst .Prof	Member	
5.	Sri. CH.Venkata Prakash	ECE., Asst .Prof	Member	
6.	Kum. N.Durga Deepti Priya	CSE., Asst .Prof	Member	
7.	Sri. N.S.R.Murthy	H & BS., Asst .Prof	Member	
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	

Inform to students who are the members of GRC committee

PRINCIPAL